

Name of Estate: _____

APPLICATION FOR THE USE OF MULTI-PURPOSE HALL

Name of Resident : _____ Date : _____

Apartment Address : _____

Telephone Number : _____ Number of Guests : _____

Date of Reservation : _____ Time : _____

Special Requirement : _____

Equipment to be used : _____

Deposit (Cash/Cheq) : _____	Payment (Cash/Cheq) : _____
Receipt No. : _____	Receipt No. : _____
Refund (Receipt No.) : _____	Payment Date : _____

I understand that the use of the **Multi-Purpose Hall** is subject to the approval of the Council of the Management Corporation, and if approved, a **deposit** of S\$_____ and a **fee** of S\$_____ **for every hour of use** is payable.

I will ensure that all the rules and regulations are complied with, and undertake to make good any damage caused by my use of the Multi-Purpose Hall.

The Multi-Purpose Hall is not allowed for any form of religious, gambling, or voce activities.

Signature of resident

For Official Use:

The use of the Multi-Purpose Hall for the abovementioned purpose on _____ by Mr./Mrs./Ms. _____ of the Unit # _____ - _____ has been approved / disapproved by the Council of the Management Corporation.

Name and Signature

Date:

Managing Agent

Phamous Facilities Management Pte Ltd

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